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## Grocery Stock Clerk Resume

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### Job Objective

Seeking a Grocery Stock Clerk position in a stable company where I can use my skills to benefit the company.

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### Work Experience:

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Grocery Stock Clerk, May 2004 – Present  
Pine Street Inn, New York, NY

- Handled unloading stock and reloading salvage.
- Managed processing, packaging and stocking products according to grocery standards.
- Coordinated with the Store Manager in maintaining stocks.
- Collaborated with fellow associates to create an incredible working and shopping atmosphere.
- Managed to order needed stocks and return unwanted merchandise.
- Assisted and coordinated with the Store Manager in computing stocks and accounts.

Grocery Clerk, March 2002– April 2004  
Tommy Bahama, New York, NY

- Assisted with others to resolve customer's queries and help them with purchases and managed to bag them.
  - Managed to stock fast moving merchandise and ensured to maintain stock.
  - Managed to obtain price verification on products and stocked merchandise in respective locations.
  - Administered to return non-purchased items to proper shelf locations.
  - Demonstrated an overall knowledge of programs and operations within the department.
  - Maintained cleanliness of the store.
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### Summary of Qualifications:

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- Excellent knowledge of maintaining Stocks and stock-registers
  - Defined level of product knowledge
  - Excellent Ability to lift, stack and maneuver merchandises
  - Ability to read and comprehend simple instructions
  - Experience in retail and customer service skills
  - Ability to communicate clearly, timely and accurately
  - Ability to lift up to 60 lbs
  - Ability to handle multiple tasks
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### Education:

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Associate Degree in Commerce, Pima Community College, Tucson, AZ

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