
Guest Room Attendant Resume

Job Objective

Seeking a Guest Room Attendant position in an organization where I can apply my experience and efficiently contribute to the company's growth.

Summary of Qualifications:

- Hand-on experience in housekeeping and working in hospitality industry
 - Ability to withstand prolonged walking, standing, bending and kneeling without restriction
 - Ability to lift 40 pounds, maneuver and maintain control of housekeeping cart
 - Profound ability to maintain a professional, neat and well-groomed appearance
 - Sound communication and interpersonal skills; and flexible working hours and dates
 - Ability to remain calm and poised under pressure
 - Good time management, organizational and interpersonal skills
 - Highly motivated, energetic and quality oriented
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Work Experience:

Guest Room Attendant, August 2005 to till date
Radisson Hotels & Resorts Green Bay, Crane, MO

- Maintained the guestrooms administering duties like making bed's, vacuuming, emptying trash, wiping down or dusting all surfaces.
- Replenished all guest amenities and information folders as needed.
- Adhered to hygienic standards whilst cleaning & maintaining washrooms.
- Ensured to reports all unusual room conditions for repair.
- Ensured to complete all duties with the room classification checklist.
- Ensured to follow all safety policies and guidelines of the department.

Guest Room Attendant, May 2000 to July 2005
Loews Hotels, Crane, MO

- Responded appropriately and courteously with the guests.
 - Served all the assigned rooms with appropriate manner and specific instructions.
 - Ensured to keeps the supply cart neat and organized at all times.
 - Facilitated to return any Lost and Found articles to a supervisor or to the dispatchers office.
 - Ensured to keep the linen closet clean & well organized.
 - Coordinated with the supervisor with appropriate safety & maintenance issues.
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Education:

Associate Degree in Hotel Management, Grand Canyon University, Arizona, AZ

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