# **Gym Attendant Resume**

# Job Objective

Seeking a Gym Attendant position in a reputable company that permits me to utilize my education and training.

## **Summary of Qualifications:**

- In -depth knowledge of the use and care of recreational equipment
- · Ability to enforce departmental rules and regulations
- Excellent ability to set up and take down various sports equipment
- Ability to operate cash register, make change, keep records and maintain facilities
- Exceptional ability to establish and maintain effective, harmonious, cooperative, and productive working relationships
- Excellent ability to understand and carry out oral and written instructions
- Remarkable knowledge to handle inquiries and problems efficiently
- Excellent verbal and written communication skills

### Work Experience:

Gym Attendant, August 2005 to till date Luxury Health Club, Goodyear, AZ

- Demonstrated positive image with the public and staff and administered records at attendance.
- Assisted athletic staff in the organization, implementation, and supervision of programs.
- Ensured to keep the supervisor informed of any problems arising with participants, activities, and the assigned facility.
- Managed to operate a multi-line telephone system with voice mail; obtained and delivered phone messages.
- Monitored activities of patrons; enforced all rules and regulations and distributed recreational equipment to patrons.
- Ensured to interact and communicate with the public and other employees in a courteous and professional manner.
- Maintained the gym area and equipment neat and orderly and managed to administer first aid.
- · Assisted the patrons by providing them with information and directing them to the proper supervisor.

### **Education:**

Associate Degree in Health Fitness, University of Illinois System, Illinois, IL

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