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## Head Server Resume

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### Job Objective

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To obtain work as Head Server.

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### Highlights of Qualifications:

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- Strong experience in supervising servers in restaurant
  - Exceptional knowledge of standard cooking methods
  - Sound knowledge of different types of food and beverages
  - Familiarity with customer service operations
  - Wide knowledge of cocktail recipes
  - Ability to stand and walk for long periods
  - Ability to provide directions to servers
  - Ability to lift up to 30 pounds
  - Ability to efficiently interact with supervisors and residents
  - Superior time management and organizational skills
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### Professional Experience:

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Head Server  
Morgans Hotel Group, Seattle, WA  
August 2007 – Present

- Conducted job training for new servers.
- Educated servers about menu items and ingredients.
- Enforced proper safety and sanitation standards.
- Ensured service areas were maintained clean and safe.
- Ensured servers follow uniform and personal appearance standards.
- Maintained inventory control and proper storage of food supplies.
- Coordinated with management to resolve food quality issues.
- Served alcoholic drinks as per Federal, State and Local standards.

Head Server  
Brunswick Corporation, Seattle, WA  
May 2004 – July 2007

- Supervised servers on daily basis.
  - Prepared daily schedules for servers to ensure complete coverage.
  - Performed server duties when required.
  - Provided guidance to servers to ensure smooth and timely dining operations.
  - Responded to customer queries in a professional manner.
  - Performed regular quality checks on food served.
  - Suggested special menu items to customers.
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### Education:

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Bachelor's Degree in Hotel Management  
Umpqua Community College, Roseburg, OR

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