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# HEAD START TEACHER ASSISTANT RESUME

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## Objective:

To obtain a Head Start Teacher Assistant position which will challenge me and help the organization continue to be successful.

## Summary of Skills:

- Sound knowledge of early childhood development
- Familiarity with problems and needs of low-income families
- Ability to assist with a variety of classroom, educational, and child development activities
- Strong Computer skills: MS Office, Data entry, Internet Searching
- Excellent verbal and written communication skills
- Ability to work under pressure and meet deadlines

## Work Experience:

Head Start Teacher Assistant  
Salt River Pima-Maricopa Community Schools, Louisville, KY  
August 2005 to till date

- Provided positive role model.
- Developed positive relationships with the child, parents along with the partnership.
- Assisted with implementing lessons plans by interacting with children.

Head Start Teacher Assistant  
Arizona's Children Association, Louisville, KY  
May 2000 to July 2005

- Supervised loading & unloading of material in the Truck.
- Assisted the sales department by entering sales orders.
- Provided customer service to truck drivers and agents over the phone.
- Ensured proper storage of material by keeping the dispatch department clean and organized.

## Education:

Bachelor's Degree in Early Childhood Education  
University of Florida, Gainesville, FL

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