Health Promotion Coordinator Resume

Job Objective

To obtain a Health Promotion Coordinator position that will allow me to utilize my skills and has potential for growth.

Work Experience:

Health Promotion Coordinator, August 2005 – Present Vessel, Inc., Quarryville, PA

- Coordinated business planning and health promotion programs.
- Coordinated health awareness and educational campaigns, at all designated client locations.
- Facilitated behavior change programs and health improvement programs, and meeting presentations.
- Coordinated committee meetings; acquired program buy-in and supported through all levels of the organization.
- Promoted wellness program to target populations.

Health Promotion Coordinator, May 2000 – July 2005 EMRI Corporation, Quarryville, PA

- Integrated with client health partners including safety and other employee health-related departments.
- Participated in partner meetings to maximize program exposure.
- Maintained accurate records and ensured confidentiality of data.
- Recruited health educators to deliver portions of the interventions to the organization.
- Evaluated and provided performance feedback to field health educators to ensure quality-driven programming.

Summary of Qualifications:

- · Strong accomplished experience in delivery and coordination of corporate-based health promotion programs
- In-depth knowledge of public health, health education, communications, behavioral or social sciences
- · Hands-on experience in collecting and analyzing data and preparing reports on health status
- · Proficient in Microsoft Office suite
- Ability to transport clients to and from health-related appointments
- · Strong interpersonal communication, leadership and customer service skills including the ability to motivate others
- Strong skill in program development, implementation, marketing and promotion
- Amazing ability to effectively systematize and prioritize work as needed

Education:

Bachelor's Degree in Health Promotion, TUI University, California, CA

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