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# HEALTHCARE ANALYST RESUME

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## Job Objective:

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Seeking the position of Healthcare Analyst in an esteemed organization.

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## Highlights of Qualifications:

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- Ability to compile data, create reports and display information
  - Ability to communicate with technical and non-technical personnel
  - Good understanding of the managed care industry
  - In-depth knowledge of health care concepts, practices, and procedures
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## Professional Experience:

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Healthcare Analyst

Molina Healthcare Inc., Atlanta, GA

August 2005 – Present

Reported and analyzed cost of healthcare.

Provided revenue and membership reporting analysis, including market and plan level analytics.

Presented and projected healthcare costs and revenue for budgeting.

Provided Financial analysis contracts and Medicare payment methodologies.

Effectively performed administration of provider incentive agreements.

Supported and assisted role throughout annual Medicare Advantage bidding process.

Healthcare Analyst

UnitedHealth Group, Atlanta, GA

May 2000 – July 2005

Generated and distributed standard reports weekly, monthly, and quarterly.

Documented reporting processes and procedures.

Created and maintained comprehensive workflows for the production and distribution of assigned reports.

Established and maintained timelines for reports and projects.

Identified and completed report enhancements and fixes.

Assisted and supported with completion of special projects as requested by various internal departments.

Supported and attended requests from regulatory agencies, contracting agencies and other external organizations.

Developed and prepared various ad-hoc reports.

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## Education:

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Bachelors Degree in Health Care Administration

University of California, Berkeley, CA

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