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# HEALTHCARE FINANCIAL ANALYST RESUME

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## Job Objective:

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Healthcare Financial Analyst position in an established company.

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## Highlights of Qualifications:

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- In-depth knowledge of query development and crystal report writing
  - Proficient with Microsoft SQL server 2000 / 2005 Databases, query writing tool TSQL, DTS packages
  - Ability to prepare and manage weekly healthcare claiming activities
  - Good understanding of physician and hospital claims process
  - Ability to work effectively individually as well as with groups
  - Excellent analytical and critical thinking skills
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## Professional Experience:

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Healthcare Financial Analyst  
Lakeside Healthcare, Lansing, MI  
August 2005 – Present

- Assured that client contracts are inventoried, scheduled, and closely monitored.
- Developed system to record and monitor actual claim activity, by client, against budget.
- Prepared and created healthcare cost variance analyses.
- Prepared effective forecasts of claim expense.
- Developed comparative analysis of claim expense across multiple clients.
- Prepared and developed cost analysis to support new client bids, new products, and rate renewals on existing clients.

Healthcare Financial Analyst  
ICX GROUP Inc., Lansing, MI  
May 2000 – July 2005

- Developed cost accounting analyses, case rate.
  - Created and prepared dashboard reports, benchmarking analysis, pro formas, and service line profitability reports.
  - Coordinated data loads from source financial systems into the Decision Support systems.
  - Audited and reconciled source system data to feeder systems.
  - Supervised and assisted in the training of Decision Support Analysts.
  - Provided effective training to department financial contacts in the use of financial systems and information.
  - Presented and submitted financial data to Executive management.
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## Education:

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Bachelors Degree in Finance  
University of California, Berkeley, CA

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