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## Healthcare Interpreter Resume

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### Job Objective

Hard-working and dedicated Healthcare Interpreter seeking full-time position with reputable company.

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### Highlights of Qualifications:

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- Relevant experience of delivering medical interpretation and translation services in a clinic setting
  - Sound knowledge of healthcare practices and standard office procedures
  - Commendable knowledge of medical terminology and ethics of interpreting
  - Familiarity with handling of confidential data and complaint resolution tactics
  - Ability to work with computers and Microsoft Office software programs
  - Ability to deal with coworkers, clients, community providers and difficult situations
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### Professional Experience:

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Healthcare Interpreter  
Community Regional Medical Center, Orange Park, FL  
August 2012 – Present

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### Responsibilities:

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- Interpreted oral information and facilitated verbal communication between patients, families and staff.
- Interpreted and translated medical terms, prescriptions and procedures for patients and caregivers.
- Determined and utilized relevant modes of interpretation and communication.
- Prepared and maintained current and correct interpretation & translation records and logs.
- Followed interpreter Code of Ethics and adhered to established data privacy policy.
- Trained and guided new and subordinate medical interpreters, as required.

Healthcare Interpreter  
Kaiser Permanente, Orange Park, FL  
May 2009 – July 2012

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### Responsibilities:

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- Facilitated conversation and maintained conversational flow between patients and healthcare providers.
  - Interpreted and translated patient histories and physician instructions to patient.
  - Received and translated patient's questions to physicians regarding medical procedures and information.
  - Responded to patient's requests for care services and coordinated patient-specific services.
  - Handled and conveyed sensitive information to families regarding patient's death.
  - Interpreted and followed applicable interpreter Code of Ethics and Standards.
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### Education:

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Bachelor's Degree in Actuarial Science  
Grove City College, Grove City, PA

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