Hertz Management Trainee Resume

Job Objective

Seeking to work full time at The Hertz Corporation as Management Trainee.

Highlights of Qualifications:

- Vast solid customer service experience
- Huge line management and previous sales experience
- Proficient with computer applications
- Excellent written and oral communication
- Exceptional ability to multitask and contribute to a fast pace environment
- Strong ability to project a professional appearance
- Excellent ability to read and understand driving directions and maps

Professional Experience:

Hertz Management Trainee
The Hertz Corporation, Des Plaines, IL
January 2009 – Present

- Attained sales goals and customer service objectives.
- Increased sales by developing marketing efforts.
- Protected assets by complying company policies.
- · Cleaned and maintained site facilities.

Hertz Management Trainee Hertz, Des Plaines, IL March 2004 – December 2008

- Received training and conducted management-related duties.
- · Participated in setting performance goals.
- Supervised performance progress with trainers.
- Learnt about methods, procedures and standards of departmental duties.

Education:

Bachelor's Degree in Business Management Southern Vermont College, Bennington, VT

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