
HIPAA Privacy Officer Resume

Job Objective

Qualified HIPAA Privacy Officer seeking to fill position with established top-rate organization looking for applicants with extensive training and experience.

Summary of Qualifications:

- Huge experience in directing HIPAA training activities for an organization
 - Outstanding experience in producing and delivering training materials and manuals and sessions
 - In-depth knowledge of Health Information Management activities and hospital administration methods
 - Exceptional knowledge of HIPAA Privacy and Security Policies
 - Solid understanding of state and federal law pertaining to disclosure of protected health information
 - Familiarity with HIPAA and PHI Federal regulations
 - Excellent verbal and written and communication skills
-

Work Experience:

HIPAA Privacy Officer, August 2005 – Present
N.C. Community Care Networks, Abilene, TX

- Ensured proper implementation of policies and procedures developed for county healthcare information.
- Conducted educational programs.
- Audited and administered privacy program reviews.
- Developed County Privacy Policies & Procedures.
- Resolved issues against county privacy policies and noticed information practices.
- Developed privacy risk assessment policies and procedures.
- Revised privacy program in light of changes in laws, and company policy.

HIPAA Privacy Officer, May 2000 – July 2005
Central Mississippi Medical Center, Abilene, TX

- Prepared and maintained privacy program status reports.
 - Provided strategic guidance to county officials regarding information resources and technology.
 - Assisted Security Officer with the development and implementation of an information infrastructure.
 - Provided guidance in planning and costing of privacy projects.
 - Established an internal privacy audit program.
 - Reviewed external audit processes of business partners.
-

Education:

Bachelor's Degree in Health Administration , Kent State University, Kent, OH

[Build your Resume Now](#)