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## Hospital Hostess Resume

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### Job Objective

To secure Hospital Hostess position to help contribute to the growth of the organization.

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### Highlights of Qualifications:

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- Huge experience in providing hospital food services
  - Profound knowledge of food handling techniques
  - Deep knowledge of telephone etiquette
  - Familiarity with sanitation standards
  - Immense ability to effectively communicate with critically ill patients
  - Outstanding ability to understand basic diet therapy
  - Remarkable ability to make independent decisions
  - Superior verbal and written communication skills
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### Professional Experience:

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Hospital Hostess  
Lancaster General Hospital, Dillon, MT  
August 2007 – Present

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### Responsibilities:

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- Assisted patients in selecting menus based on physician ordered diet.
- Distributed meals to patients.
- Collected dirty food trays from patient rooms.
- Maintained records of patient's food intake.
- Addressed patient's needs promptly.
- Worked in accordance with HIPPA privacy rules.
- Maintain all patient information confidential.
- Operated dishwasher safely.

Hospital Hostess  
Kennewick General Hospital, Dillon, MT  
May 2004 – July 2007

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### Responsibilities:

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- Delivered food to patients as per the schedules.
  - Prepared food in accordance with state and federal guidelines.
  - Followed hospital infection control procedures to avoid any food contaminations.
  - Maintained kitchen area clean and organized.
  - Disposed garbage as per hospital policies.
  - Worked in cafeteria when needed.
  - Assisted in food stocking and storage operations.
  - Utilized standard precautions such as wearing personal protective equipment.
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### Education:

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Bachelor's Degree in Food Science  
Temple College, Temple, TX

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