# **Hospital Porter Resume**

## Job Objective

Seeking the right company in which to fill the position as Hospital Porter and put my skills and experience to work.

## Highlights of Qualifications:

- Remarkable experience in hospital maintenance services
- Sound knowledge of hospital policies and procedures
- Wide knowledge of safety and sanitation techniques
- Familiarity with hospital environment
- Ability to handle emergency situation promptly
- · Ability to cope well with sickness and death
- · Ability to respond to patient queries

## **Professional Experience:**

#### Hospital Porter

Mother Frances Hospital, Springfield, IL

August 2007 - Present

- Performed hospital cleaning duties as instructed by Supervisor.
- Sanitized food service equipment including meal carts on daily basis.
- Delivered food trays to patient rooms and collected them after meals.
- Removed soiled linens and placed them in laundry receptacles.
- Reported management about any unsafe conditions and risk factors.
- Adhered to safety precautions at all times.

#### Hospital Porter

Sisters Of Charity Hospital, Springfield, IL

May 2004 - July 2007

- Performed cleaning and sanitizing activities as instructed by Supervisor.
- Maintained storage area clean and organized.
- Ensured that all equipment are in good working condition.
- Distributed meals to patients on timely basis.
- Adhered to safe food handling procedures.
- Distributed samples and mails to various hospital departments.
- Assisted in transporting patients to different locations within the hospital.

### Education:

Associate Degree in Hospitality Management Kellogg Community College, Battle Creek, MI

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