
Hotel Security Guard Resume

Job Objective

Honest, talented and dedicated Hotel Security Guard seeking a job within your organization where I can play a major role in the execution of duties.

Highlights of Qualifications:

- Highly experienced in hotel security services
 - Profound knowledge of customer service policies.
 - Huge knowledge of security techniques
 - Familiarity with operation of security devices such as locking systems and CCTV camera
 - Amazing ability to adapt to changing environment
 - Immense ability to work in flexible schedules
 - Remarkable ability to work effectively with cross-functional teams
 - Excellent verbal and written communication skills
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Professional Experience:

Hotel Security Guard
Biltmore Hotel of Coral Gables, Houston, TX
August 2007 – Present

Responsibilities:

- Ensured safe environment for hotel employees and guests.
- Escorted Cashier during transportation of valuables.
- Protected guest's luggage from theft and damages.
- Addressed all guest queries and complaints.
- Provided first-aid services when needed.
- Controlled crowd during busy times.
- Managed building maintenance operations.
- Assisted in development of energy reservation programs.

Hotel Security Guard
Davidson Hotels, Houston, TX
May 2004 – July 2007

Responsibilities:

- Handled emergency situations in an efficient manner.
 - Addressed security concerns promptly.
 - Investigated incidents and developed detailed incident reports.
 - Patrolled hotel premises to detect any crimes.
 - Ensured all employees follow security standards.
 - Identified safety hazards and recommended appropriate measures.
 - Controlled violent person without disturbing hotel operations.
 - Determined safety violations and reported to Manager.
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Education:

Associate Degree in Security Management
Trinity Valley Community College, Athens, TX

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