
House Officer Resume

Job Objective

In search of a position as a House Officer with an established facility looking for quality minded employees who can help enhance the organization and contribute to its growth.

Highlights of Qualifications:

- Wide and exclusive working experience in a luxury hotel
 - Sound knowledge of providing service in a standard hotel
 - Solid knowledge of security and customer service
 - Expertise in writing reports and handling complaints
 - Outstanding Ability to work weekends and overnights
 - Great ability to handle complaints, emergency and security issues
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Professional Experience:

House Officer
Baptist Health System, Fort Myers, FL
August 2005 – Present

- Ensured safety and comfort of guests, employee and patrons through proper security measures.
- Enforced hotel security policies to provide complete protection to hotel facility and its personnel.
- Provided 24X7 surveillance to observe and contain security lapses in the hotel premises and its functioning.
- Constantly monitored and interacted with hotel employees and guests to detect vandalism, thefts and infringements.
- Patrolled hotel and its surrounding to identify fire hazard, unsafe conditions and malfunctioning equipment.
- Supported hotel management to react to emergency situation in professional manner.

House Officer
St. Luke's Baptist Hospital, Fort Myers, FL
May 2000 – July 2005

- Provided support to enforcement officers and management to tackle emergency problems.
 - Ensured guests leave the hotel after paying the bill.
 - Provided assistance to victims of accidents and compiled reports on all such accident cases.
 - Warned and expelled unauthorized and troublesome people.
 - Constantly patrolled hotel premises and surroundings to ensure safe environment and free of any hazards.
 - Ensured all safety equipment and installations were always operational and replaced non-operational equipment.
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Education:

Bachelor's Degree in Nursing
Western Illinois University, Macomb, IL

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