
HR MANAGER CV

HR Managers handle a tough job whatever the organizational structure is. They deal with people both from inside and outside of the organization. They maintain close communication with the inside people and manage employees regarding employee satisfaction, training and development and conflict resolution. On the other hand, they also confer with outside people in search to find opportunities that will strengthen the organization. When you write an HR Manager CV, start with a profile section where you can present your long list of HR management capabilities. The profile section somewhat summarizes the whole CV of an HR Manager since the skills and experience as well as job duties are already touched in this section.

Alika Rasmussen

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Tel: 01613 372244 Email: [email]

Date of Birth: April 14th, 1989

PROFILE:

I have over two years of experience as an HR Manager in two different companies where I have attained satisfactory competencies in the areas of conflict resolution, professional enhancement, employee relations, compensation and benefits, performance management and organizational development. I have gained sufficient and adequate knowledge in all the facets of Human Management Resources from planning, organizing, directing and controlling. I have also encountered and solved complex HR problems with positive results. I have facilitated countless training geared towards employee development and advancement. Moreover, I have extensive experience developing action plans and metrics aimed towards reaching departmental goals.

EDUCATION:

MA (Hons) in Human Resource Management

Edge Hill University – Ormskirk

October 2009 to July 2012

SKILLS PROFILE:

Admirable experience in managing HR team and monitoring various HR functions

Sound knowledge of various employment laws and regulations

Profound knowledge of ER processes and related strategies

Ability to coordinate with various customer groups and stakeholders

Ability to maintain confidentiality of information across all levels

Proficient in managing multi-cultural workforce

PROFESSIONAL EXPERIENCE:

HR Manager

The Anglian Group – Dorset

June 2013 to Till Date

- Assisted all management and non-management employees and ensured optimal level of employee satisfaction.
- Analyzed various complex HR issues and performed research for resolving issues.
- Designed and prepared various training sessions for employees.
- Ensured compliance to all employment laws and regulations in HR activities.
- Prepared reports and designed strategies to monitor all shortfalls and gaps.
- Coordinated with finance and accounting teams and analyzed their business requirements.

HR Manager

PSD Group – Lincolnshire

December 2012 to June 2013

- Managed all development activities in the organization and resolved it effectively.
 - Analyzed all employee issues and monitored impact of all businesses on employees.
 - Designed and implemented various human resource strategies for the department.
 - Provided assistance and training to all HR team members for managing various operations.
 - Developed resolution to ensure smooth business transition and transformation as per requirement.
 - Coordinated with various international and corporate HR teams for various activities.
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REFERENCES:

Thomas Cook Group

Tyrone Sheppard, HR Administrator

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