
Independent Contractor Resume

Job Objective

To acquire Independent Contractor position in which my skills and years of experience can help to increase the positive track record of the organization.

Highlights of Qualifications:

- Huge knowledge of conducting background and personal security investigations
 - Ability to meet timelines and manage independently
 - Ability to assist student and help diverse groups
 - Superior organizational and time management skills
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Professional Experience:

Independent Contractor
RMH Telecom Consultants, Bensenville, IL
September 2006 – Present

- Established strategies to teach course content.
- Managed and outlined materials for courses.
- Scheduled topics in logical progression.
- Monitored covering of material included in the exams.
- Outlined assignments and tests.

Independent Contractor
American Newspaper Solutions, Bensenville, IL
June 2002 – August 2006

- Coordinated with patients, surgical center staff and physical therapists.
 - Imparted delivery, set-up, instruction and education to client base.
 - Extended information to patients.
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Education:

Bachelor's Degree in Information Technology
Delta College, University Center, MI

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