
Independent Insurance Adjuster Resume

Job Objective

To provide professional services in your company by obtaining the job of Independent Insurance Adjuster.

Highlights of Qualifications:

- Immense experience of handling insurance claims for insurance companies
 - Exceptional knowledge of insurance policies and practices
 - Wide knowledge of Microsoft Office applications and Internet
 - Sound knowledge of customer service procedures and regulations
 - Ability to negotiate with internal and external groups
 - Ability to prepared reports for various situations and people
 - Ability to complete all claim adjustments within timeframe
 - Familiarity with various investigation techniques and processes
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Professional Experience:

Independent Insurance Adjuster
Westfield Insurance, Ramsey, NJ
August 2007 – Present

- Conducted interviews with various claimants and witnesses and inspected damaged incurred.
- Performed investigation for insurance claims and prepared reports for damage to property.
- Evaluated claim forms and established appropriate insurance coverage for claimants.
- Gathered information to facilitate investigation and prepared reports for findings.
- Performed negotiation on regular basis for claim settlements and assisted in litigation.
- Assisted to collect evidence and provided support to all contested claims in court.

Independent Insurance Adjuster
Franklin Insurance Adjusters, Ramsey, NJ
May 2004 – July 2007

- Managed communication with all former associates and evaluated employment records.
 - Obtained required credit information from all credit services sources.
 - Performed investigation in coordination with claims adjuster for settlement process.
 - Conducted interviews with investigators and claimants to resolve all issues.
 - Evaluated police reports and maintained records for all medical treatments.
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Education:

Bachelor's Degree in Business Administration
John Carroll University, University Heights, OH

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