
Industrial Security Guard Resume

Job Objective

Experienced Industrial Security Guard searching for position with esteemed company in which I can become a valued member of team by sharing my skills and abilities.

Highlights of Qualifications:

- Hands on experience in providing security to various industrial units
 - Operational knowledge of NISPOM and information assurance
 - Good understanding of the SPOT system and LOA process
 - Deep knowledge of department of defense and its requirement for protection
 - Ability to documents procedures and other information
 - Ability to operate security infrastructure
 - Ability to identify problems and resolve it
 - Skilled to multitask and prioritize work
-

Professional Experience:

Industrial Security Officer
Northrop Grumman, Southern Pines, NC
January 2007 – Present

Responsibilities:

- Maintained security of entire program such as personal, documents and physical security of unit.
- Coordinated with sub contractors and prepared transportation plans for visitors.
- Developed various security programs for various equipments and documents.
- Designed outlining regulations and determined procedures for maintaining all records.
- Investigated any incident of security violation and prepared report to adapt necessary preventative actions.

Industrial Security Officer
Raytheon, Southern Pines, NC
July 2002 – December 2007

Responsibilities:

- Documented various policies and procedures and ensured optimal site security.
 - Prepared necessary courses and related materials for various security education programs.
 - Maintained all document transmittals for organization.
 - Managed paperwork for security personnel.
 - Determined site and performed briefings for site security.
 - Assisted various site personnel's in handling and destroying various hardware and software, conducted necessary tests on site.
 - Installed and operated SAP vault and included vindicator systems.
-

Education:

Associate Degree in Computer Science
Mississippi Gulf Coast Community College, Gulfport, MS

[Build your Resume Now](#)