
INDUSTRIAL SPECIALIST RESUME

Summary:

A highly motivated and enthusiastic individual with broad proven experience in the field of industrial operations and management; highly articulate and effective communicator; good with numbers and in analysis; works well with individuals on all levels; recognized as a resource person, problem solver and team player; an expert in developing plans for expansion, and utilization of industrial production facilities; efficient in identifying new opportunities; possesses excellent interpersonal skills and performs cross-functional duties

Professional Experience:

Industrial Specialist January 2007 – present
Electric Career Specialist Inc, Seattle, WA

Responsibilities:

- Furnished technical information, assistance, and advised concerning facilities, machinery, methods and materials and standards for industrial production
- Conducted surveys of industrial plans
- Planned, evaluated, and maintained technical surveillance over production operations

Industrial Sales Specialist May 2004 – December 2006
Boeing, Everett, WA

Responsibilities:

- Developed customer solutions
- Prepared sales plans and forecasts
- Prepared and delivered customer quotes and identify new solutions for customers

Associate Industrial Sales Specialist February 1999 – May 2004
ATK, Clearwater, FL

Responsibilities:

- Furnished technical information, assistance, and advised concerning facilities, machinery, methods and materials and standards for industrial production
- Conducted surveys of industrial plans
- Planned, evaluated, and maintained technical surveillance over production operations

Industrial Sales Specialist May 2004 – December 2006
Boeing, Everett, WA

Education:

Master of Science in Management
Stanford University, CA, 1999
Bachelor of Science in Business Administration Major in Management
Stanford University, CA, 1997

Skills:

- Driven and Determined
 - Good communication skills, both written and verbal
 - A creative approach to new campaigns
 - Good negotiating and interpersonal skills
 - Strong organizational skills
 - Commercial awareness, for pricing and analyzing data
 - Good numeracy skills and a knowledge of statistics
 - A high standard of computer literacy
-

Awards and Honors:

Dean's Lister, Stanford University, 1999

Senior Member, MBA Association, 2002

[Build your Resume Now](#)