
INFORMATION TECHNOLOGY ANALYST RESUME

Summary:

An efficient individual responsible for the development of a certain software or programs; had several years of experience in development environment as programmer; has the ability to conceptualize and program debug program to isolate problems; an expert in technical project management and is involved all phases of project life cycle namely analysis, design, and coding, testing and implemetation phases; efficiently manages the team and ensures quality of deliverable from the team which proved managerial and leadership skill.

Professional Experience:

Information Technology Analyst January 2007 – present
Clearpoint Technology, Dallas, TX

Responsibilities:

- Conceptualized and programmed debugs programs to isolate problems and took appropriate actions to correct them.
- Identified problems and reviewed related information.
- Developed and evaluated options and implemented solutions.
- Wrote, corrected and made modifications to computer programs.
- Analyzed current procedures and made recommendations on simplifying those procedures.

Associate Information Technology Analyst May 2004 – December 2006
Targetbase, Irving, TX

Responsibilities:

- Worked effectively with customers to learn specific design requirements.
- Performed analysis and design of computer applications.
- Evaluated improvements and benefits which could be derived from modifications of existing systems.
- Analyzed problems and prepared functional workflow diagrams, input and output forms, and detailed requirements of computer program specification.
- Assisted in the overall analysis and design of information technology systems.

Information Technology Analyst Staff February 1999 – May 2004
SRC and Srctec, Chantilly, VA

Responsibilities:

- Conceptualized and programmed debugs programs to isolate problems and took appropriate actions to correct them.
- Identified problems and reviewed related information.
- Developed and evaluated options and implemented solutions.
- Wrote, corrected and made modifications to computer programs.
- Analyzed current procedures and made recommendations on simplifying those procedures.

Associate Information Technology Analyst May 2004 – December 2006
Targetbase, Irving, TX

Education:

Master of Science in Information System
Stanford University, CA, 1999
Bachelor of Science in Information Technology
Stanford University, CA, 1997

Skills:

- Strong problem-solving and analytical skills
- Excellent time management skills
- Ability to work under pressure
- Knowledge in a variety of computer systems and technologies
- Knowledge in modifications of computer system

Awards and Honors:

Dean's Lister, Stanford University, 1999
Senior Member, MBA Association, 1997

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