Information Technology Officer Resume

Job Objective

Looking for employment as an Information Technology Officer with a top rated organization that suits my expertise and experience levels.

Highlights of Qualifications:

- Huge project management experience in IT related field
- Strong knowledge of SQL Server and MS Windows Server 2003 administration
- Solid knowledge of DNS and Active Directory configuration and administration
- Outstanding ability to handle Windows OS, windows Office and other software
- Strong ability to handle multiple tasks independently and simultaneously
- Highly skilled in Network Security, LAN and WAN architecture, and related atmosphere

Professional Experience:

Information Technology Officer
One Georgia Bank, New Lebanon, OH
August 2005 – Present

- Managed entire information technology environment.
- Supported company's staffing needs through selection and training of professionals.
- Provided data and network administration and management support.
- Secured company's IT environment from hacking and poaching.
- Managed outsourcing programs in coordination with external providers of network technology.
- Provided technical support and direction on a daily basis to remote and local users.

Information Technology Officer
Relief International, New Lebanon, OH
May 2000 – July 2005

- Planned and implemented short and long term technology plans and strategies.
- Supported company's IT mission through new initiatives and policies.
- Managed and supervised Information Technology Division's daily operation.
- Managed entire IT enabled business application systems and projects across organization.
- Initiated and implemented IT enabled business services and solutions in a cost-effective and efficient manner.
- Integrated entire IT environment through dedicated staff in compliance with integration standards and company policies.

Education:

Bachelor's Degree in Computer Science
Chowan College, Murfreesboro, NC

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