
Insurance Adjuster Trainee Resume

Job Objective

Seeking an Insurance Adjuster Trainee position while maximizing my skills and being a positive influence on company.

Highlights of Qualifications:

- Huge customer service experience
 - Profound knowledge about insurance terms
 - Exceptional customer service skills
 - Excellent communication and interpersonal skills
 - Strong analytical and negotiation skills
 - Ability to interpret insurance policies
 - Ability to perform analytical research and investigations
 - Ability to make sound judgments from data and records collected
 - Ability to speak effectively before vendors and customers
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Professional Experience:

Insurance Adjuster Trainee
Pronto Insurance & Financial Services, Charlotte, NC
January 2009 – Present

- Interviewed insurance claimants.
- Obtained recorded statements and documented accident facts.
- Checked police and hospital records.
- Analyzed insurance company's legal responsibility.
- Ensured practical conclusion of claims by negotiation.

Insurance Adjuster Trainee
Progressive Insurance, Charlotte, NC
March 2004 – December 2008

- Investigated on new claims on property damage losses.
 - Managed work activities of insurance adjusters.
 - Studied state specific laws and claims regulations.
 - Recommended regarding disposition of claims.
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Education:

Bachelor's Degree in Accounts
Jefferson College, Hillsboro, MO

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