
Insurance Claims Specialist Resume

Job Objective

To acquire a position as an Insurance Claims Specialist that allows me to use my abilities to enhance and grow with the company.

Highlights of Qualifications:

- Remarkable experience of healthcare billing
 - Huge knowledge of basic medical terminology
 - Deep knowledge of policies governing credit balance analysis
 - Outstanding ability to interpret insurance explanations
 - Amazing ability to work independently
 - Superior customer service and communication skills
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Professional Experience:

Insurance Claims Specialist
PDS, Seattle, WA
May 2006 – Present

- Coordinated with insurance company and employer.
- Conducted medical necessity screening.
- Aided as liaison to share patient-specific insurance.
- Corresponded follow-up with Care Management.
- Analyzed assigned patient accounts.

Insurance Claims Specialist
Spherion Staffing Services, Seattle, WA
March 2003 – April 2006

- Managed researching and collecting unpaid and denied Insurance claims.
 - Coordinated with Insurance companies for medical claims status.
 - Handled secondary billing, contractual adjustments and appeals.
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Education:

Bachelor's Degree in Business
Spertus College, Chicago, IL

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