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## Insurance Claims Specialist Resume

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### Job Objective

To acquire a position as an Insurance Claims Specialist that allows me to use my abilities to enhance and grow with the company.

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### Highlights of Qualifications:

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- Remarkable experience of healthcare billing
  - Huge knowledge of basic medical terminology
  - Deep knowledge of policies governing credit balance analysis
  - Outstanding ability to interpret insurance explanations
  - Amazing ability to work independently
  - Superior customer service and communication skills
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### Professional Experience:

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Insurance Claims Specialist

PDS, Seattle, WA

May 2006 – Present

- Coordinated with insurance company and employer.
- Conducted medical necessity screening.
- Aided as liaison to share patient-specific insurance.
- Corresponded follow-up with Care Management.
- Analyzed assigned patient accounts.

Insurance Claims Specialist

Spherion Staffing Services, Seattle, WA

March 2003 – April 2006

- Managed researching and collecting unpaid and denied Insurance claims.
  - Coordinated with Insurance companies for medical claims status.
  - Handled secondary billing, contractual adjustments and appeals.
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### Education:

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Bachelor's Degree in Business

Spertus College, Chicago, IL

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