
INTELLIGENCE SPECIALIST RESUME

Summary:

A professional with a keen eye for detail and has exceptional ability to pinpoint and determine accurate fraud cases; has ensured that work performed is in conformance to existing policies and procedures; has consistently complied to all federal and state applicable banking laws and regulations; has functioned as a driver to prevent, respond to, investigate, resolve, and report claims relating and leading to loss via kite, forgery of signatures and documents, as well as theft; familiar with technology developments in software which could effectively detect fraud; has research ability and can interact effectively with the public.

Professional Experience:

Senior Intelligence Specialist January 2007 – Present
Department of Defense, Dallas, TX

Responsibilities:

- Collected, recorded, analyzed and disseminates tactical, strategic or technical intelligence information.
- Segregated and recorded incoming intelligence data according to type of data to facilitate comparison, study and accessibility.

Intelligence Specialist June 2004– January 2007
Department of the Army, Dallas, TX

Responsibilities:

- Served as General Military Intelligence Analyst for various disciplines; counter-intelligence, counter-terrorism, technology protection, information operations, etc.
- Determined capabilities, vulnerabilities & threats from foreign military/ security forces.
- Responsible for the research/ production in foreign intelligence & security services and threats to programs.
- Assessed developments, trends and threat implications.
- Developed estimates/ projections.
- Stayed informed of foreign intelligence/ security service threat, force protection, technology protection, etc. to conduct valid threat assessments.

Intelligence Analyst, Associate February 1999 – May 2004
ManTech Mission, Cyber & Technology Solutions Group, Herndon, VA

Responsibilities:

- Collected, recorded, analyzed and disseminates tactical, strategic or technical intelligence information.
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Intelligence Specialist June 2004– January 2007
Department of the Army, Dallas, TX

Education:

M.S. in Law Enforcement and Criminology
Stanford University, CA, 1999
Bachelor of Science in Criminal Justices
Stanford University, CA, 1997

Skills:

- Ability to develop and maintain updated, timely and appropriate student programs
 - Excellent in computer skills
 - Excellent in communication and written skills
 - Excellent time management and motivational skills
 - With an analytical mind and a strong desire to pursue knowledge
 - Self-motivated and is able to work with minimal supervision
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Associations/Organizations:

Dean's Lister, Stanford University, Batch 1997
Member, Federal Criminal Investigators Association
Member, Criminal Investigation Task Force

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