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## Inventory Supervisor Resume

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### Job Objective

To obtain an Inventory Supervisor position in a highly reputed organization.

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### Highlights of Qualifications:

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- Wide experience in components warehouse domain
  - Profound knowledge of transportation and distribution environment
  - Panoramic knowledge of materials management and inventory tasks
  - Solid understanding of MRP and Oracle R12 programs
  - Extreme ability to work with oil field operations
  - Immense ability to implement quality control procedures
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### Professional Experience:

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Inventory Supervisor  
WIS International, Frederick, MD  
August 2012 – Present

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### Responsibilities:

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- Prepared and maintained plans for production control tasks.
- Implemented change management procedures and executed work order procedures.
- Participated in material issuance and scheduling of employees.
- Formulated warehouse operational needs and developed annual budgets.
- Maintained work environment in adherence to legal regulations.
- Managed warehouse operational information and assisted in strategic reviews.

Inventory Supervisor  
Bailey's Holding Company, Frederick, MD  
May 2009 – July 2012

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### Responsibilities:

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- Prepared inventory transaction and executed inventory control processes.
  - Managed and updated part numbers using Oracle programs.
  - Implemented RMA processing and participated in physical inventory count.
  - Generated and maintained cost and management reports.
  - Executed inventory procedures and monitored Open PO process.
  - Reviewed physical inventory results and controlled inventory metrics.
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### Education:

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Bachelor's Degree in Business Management  
Lewis-Clark State College, Lewiston, ID

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