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## Investment Accountant Resume

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### Job Objective

To obtain an Investment Accountant position where my administrative experience, inspiration and a dedication to excellence will be utilized.

### Highlights of Qualifications:

- A great deal of experience with Bonds, derivatives & partnerships, accounting & regulatory pronouncements
- Sound ability to digest accounting & regulatory pronouncements and implement
- Knowledge of investment accounting systems
- Proficiency with Princeton Financial Systems PAM investment software, PeopleSoft general ledger, query and nVision
- Strong verbal and written communication skills
- Strong accounting technical skills
- Proficient in Microsoft Office – Excel, Visio, Project, Microsoft Access, and data manipulation
- Excellent Analytical and Problem solving Skills
- Remarkable ability to review and verify accuracy of data

### Professional Experience:

Investment Accountant, August 2005 – Present  
Rotella Capital Management, Inc, Ukiah, CA

- Processed and documented the reconciliations from the sub-ledger to the ledger.
- Provided reports and analytics to justify the work.
- Ensured appropriate ticking and tying of work-papers and provided cross reference information.
- Expedited the knowledge of investment vehicles and all fixed income securities and structured securities.
- Provided income analysis and justifications for the conclusions.
- Ensured to overcome all pressures with multiple projects and deadlines.

Investment Accountant, May 2000 – July 2005  
Solomon Page Group, Ukiah, CA

- Reviewed and recorded investment activity.
- Prepared monthly, quarterly, year end reports and enforced asset management and performance measurement.
- Prepared investment account reconciliations.
- Prepared, developed and implemented investment schedules and analyses.
- Prepared investment information for financial statement footnotes and other related disclosures.
- Liaised with investment portfolio managers and custodian and assisted with accounting pronouncements research.

### Education:

Bachelor's of Business Administration in Accounting, University of Baltimore, Baltimore, MD

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