

IT ANALYST RESUME

Job Objective:

To secure a position as IT Analyst with a well established organization.

Highlights of Qualifications:

- Profound knowledge of Health care and Project Management
- Excellent analytical and critical thinking skills
- Ability to effectively communicate and present self to people in courteous and tactful manner
- Ability to articulate ideas to technical and non-technical audiences
- Ability to review data and provide any analysis
- Excellent reporting metrics and data analysis skills

Professional Experience:

IT Analyst

Unison Systems Inc., San Diego, CA

August 2005 – Present

- Tracked and recorded project progress, maintained issues, error logs, and arranged meeting agendas.
- Interviewed participating teams to determine Team's specific business requirements are in order to successfully complete the project.
- Worked effectively on various department projects in a team centered environment.
- Performed data analysis, data modeling, diagramming, and solution
- Implemented development to support web-based applications and client server databases.
- Created descriptions to enable clients to understand how programs should access data.

IT Analyst

Zensar Technologies, Atlanta, GA

May 2000 – July 2005

- Worked with programs, software vendor and customer to resolve problems with software.
- Provided detailed documentation inclusive of specifications, programming and process requirements.
- Analyzed and determined methods to optimize usage of hardware resources and effectiveness of procedures.
- Maintained a high level of competency with area of responsibility.
- Determined and analyzed business processes, infrastructure changes, and IT work require support project.
- Coordinated project development by working with involved departments and teams.

Education:

Bachelor degrees in Computer Systems

University of Rochester, Rochester, NY

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