IT OPERATIONS MANAGER CV

Below is a sample CV of an IT Operations Manager where the key qualities most employers look for are highlighted. Experience in team management, business applications support, IT audits, disaster recovery, problem resolution management, and expertise in multidivisional IT infrastructure and various systems and software (ITIL, VM Ware, Citrix, etc.) should be stressed out in your IT Operations Manager CV. Usually, employers give more credit to those who finish a degree in Information Technology or other related courses. Present trainings/certifications and a detailed summary of your work experience to increase your credibility. Technical, communication, and management skills are required to be competent for this position.

Aidan Stevens
240 Sem. Road, Scalloway, Shetland, DV3 1EN Date of Birth:March 18th, 1990
Email: [email] Mobile:07764 611672 Tel: 01469 288806

PERSONAL PROFILE:

My objective as an IT Operations Manager is to ensure that business networks, systems, and processes are running smoothly and effectively so as to enable the fulfillment of the company's target goals. I aim to do this by applying my IT expertise and management skills in the planning, supervising, production, testing, and deployment of products and services ensuring that all meet high quality standards and order specifications. Having been an IT Operations Manager in two different companies, I have shown efficiency and competence for the duties and responsibilities assigned to me. Given the chance, I am willing to impart my expertise for the success of the company.

KEY SKILLS & QUALITIES:

Substantial experience in performing audit on IT processes and assisted in disaster recovery
Exceptional knowledge of all Microsoft Infrastructure Servers
Remarkable knowledge of service monitoring techniques
Ability to plan and implement processes for IT infrastructure
Ability to incorporate diverse technology into IT processes
Solid understanding of various IT applications

EDUCATION AND QUALIFICATIONS:

BSc (Hons) in Information Technology   Isle of Cumbrae
University Marine Biological Station   Oct 2008 – Jun 2011

A Levels in Computing, Mathematics, Physics, Chemistry, English Language   Cambridge
St Andrew's College   Sep 2006 – Jun 2008

GCSEs: Maths, Physics, Chemistry, English Language   Westminster
Grey Coat Hospital School   Sep 2001 – Jun 2006

WORK HISTORY:

The Synergy Group   West London
IT Operations Manager   Nov 2012 – Current

- Administered efficient working of IT Operations team and achieved all objectives.
- Monitored all change management functions and ensured compliance to business requirements.
- Analyzed design feasibility of all IT infrastructure process and operations.
- Monitored all staff recruitment process and appraisals.
- Evaluated all plans and performed tests on disaster recovery process.
- Developed system to adapt to changing technologies.

Vertical IT Solutions   London
IT Operations Manager   Oct 2011 – Nov 2012

- Monitored efficient working of service delivery team and ensured achievement of all objectives.
- Coordinated with staff members for all IT operations processes.
- Participated in change management meetings and provided consultations.
- Monitored IT infrastructure process and ensured compliance to service level agreements.
- Ensured compliance to all company change control processes.
- Managed and implemented all service improvement programs on processes.

REFERENCES:

Hayden Goodman   Christopher Mcconnell
P.O. Box 424, 1609 Arcu. Ave, Baltasound   2743 Consectetuer, Road, Baltasound
Berwickshire, Y4 6NW   Berwickshire, Y4 6NW

Mobile: 07847 139519   Mobile: 07900 902781
[email]   [email]

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