IT Project Leader Resume

Job Objective

To obtain an IT Project Leader position in which my abilities, IT Project Leader skills and experience can benefit growing company.

Summary of Qualifications:

- Strong technical experience in the design, development and deployment of complex business applications
- Sound knowledge of the Lawson suite of applications including security administration and the application of CTPs and MSPs
- Good expertise with VPN using software and hardware based firewalls Experienced in deploying network security tools
- In-depth knowledge of Microsoft Windows network, administering MS Exchange, Windows 2000 & 2003 server, Windows NT/2000/XP, IIS 5.0+, routers and firewalls, DNS, DHCP, WINS and TCP/IP
- Solid understanding of routing protocols like EIGRP, IGRP, BGP and RIP
- Ability to prepare project plans, status reports, cost/benefit studies
- Ability to plan, prioritize, and manage project
- Strong communication and reporting skills

Work Experience:

IT Project Leader, August 2005 – Present
Lawson, Irving, TX

- Planned, scheduled, and coordinated activities related to system development projects.
- Consulted and mentored technical resource team members.
- Performed unit testing on computer programs, forms, reports, and interfaces.
- Created and maintained technical documentation on computer-based information systems.
- Compiled documentation for design changes and creation criteria.
- Updated systems data and prepared conversion requirements.
- Provided assistance to users with software-related issues and problems.

IT Project Leader, May 2000 – July 2005
Harvard Vanguard, Irving, TX

- Developed, modified and implemented systems which met client needs and fulfilled the priorities set by the Executive Committee.
- Designed, coded, tested, documented, trained and implemented efforts associated with projects.
- Supported all existing financial systems production software.
- Maintained high level of technical expertise on all software and hardware platforms related to Financial Suite and other financial systems.
- Developed,modified and implemented custom and packaged software required to successfully achieve the business objectives.

Education:

Bachelor's Degree In Computer Science, Columbia College, Columbia, SCMaster's Degree In Information Technology, West Virginia State University, Institute, WV

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