
IT Security Administrator Resume

Job Objective

IT Security Administrator with excellent skills and past experience seeking position with organization to help enhance profits and gain new clients.

Highlights of Qualifications:

- Remarkable experience in computer operations
 - Huge knowledge of terminology, practices and procedures
 - Deep knowledge of computer control systems and network administration principles
 - Solid understanding of leadership planning and MS Office
 - Familiarity with information technology process and Windows
 - Superior communication and interpersonal skills
-

Professional Experience:

IT Security Administrator
TechTeam Global, Inc., Morgantown, WV
November 2007 – Present

- Reviewed results to ensure compliance.
- Imparted reports to management.
- Extended guidance to business units.
- Aided disaster recovery effort and essential and adequate controls.
- Evaluated system logs and audited files.
- Conducted vulnerability testing and analysis.

IT Security Administrator
Youngsoft Inc., Morgantown, WV
December 2003 – October 2007

- Outlined security risks, threats and vulnerabilities of IT systems.
 - Coordinated with Test Lab Management and Engineering Directorate personnel.
 - Managed threats to computing environment.
 - Imparted technical support and executed software and hardware product evaluations.
 - Handled internal audits and contingency planning related activities.
-

Education:

Bachelor's Degree in Computer Science
Frostburg State University, Frostburg, MD

[Build your Resume Now](#)