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## Lab Coordinator Resume

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### Job Objective

To obtain a Lab Coordinator position in a company that will allow me to grow with the company.

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### Work Experience:

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Lab Coordinator, August 2005 – Present  
Breez, Inc., Van Nuys, CA

- Organized and tracked incoming and ongoing sample requests.
  - Administered the laboratory, sorted out problems as they arose, and supervised demonstrators.
  - Managed lab time, organized data and prepared lab communications.
  - Organized appropriate training and briefing of personnel involved in demonstrating.
  - Ensured that appropriate number of experiments are completed and marked.
  - Resolved supplier timing issues to satisfy lab deliveries.
  - Coordinated lab shipping activities, and maintained gear lab performance metric data.
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### Summary of Qualifications:

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- Profound knowledge of basic psychological principles and research methodology
  - In-depth knowledge of standards, regulations, and laws pertaining to the emergency medical services
  - Excellent ability to use and maintain medical laboratory facilities, materials, instruments, and equipment
  - Exceptional ability to handle non-hazardous chemicals
  - Immense ability to handle strong smells
  - Ability to effectively communicate verbally, non-verbally, and in writing
  - Skilled to provide care appropriate to the age of the patients served
  - Profound ability to prioritize work tasks, multi-task and maintain focus
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### Education:

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Associate Degree in Nursing, Marshall University, West Virginia, WV

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