Laboratory Custodian Resume

Job Objective

Looking to fill a position as Laboratory Custodian in which to put my talents and experience to work for company increasing clientele and enhancing company growth.

Highlights of Qualifications:

- Extensive experience in field sampling techniques
- Conceptual knowledge of sample handling and basic chemistry terminology
- Comprehensive knowledge of storage protocols and record keeping practices
- Solid understanding of Excel spreadsheets and database programs
- Immense ability to maintain inventory of laboratory tools
- · Sound ability to clean devices and laboratory area

Professional Experience:

Laboratory Custodian
Forest Laboratories, Inc., Brownwood, TX
August 2012 – Present

Responsibilities:

- Assisted in releasing of kitchen utensils as per requisition form.
- Participated in cleaning and returning of utensils.
- Provided required materials to students for all laboratory tasks.
- Documented material requisition form for laboratory supplies.
- Executed precautionary measures and created culture media.
- Maintained laboratory equipments and supported student culinary tasks.

Laboratory Custodian Dartmouth College, Brownwood, TX May 2009 – July 2012

Responsibilities:

- Documented all requests in beverage system.
- Generated and maintained laboratory incidents and budgets.
- Prepared food surplus reports and evaluated laboratory expenses.
- Updated class budget and monitored sample temperatures.
- Conducted inspection of incoming samples for preservation purpose.
- Utilized procurement system to order laboratory supplies.

Education:

Associate Degree in Chemistry Riverland Community College, Austin, MN

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