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## Landscape Consultant Resume

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### Job Objective

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To obtain a Landscape Consultant position in a highly reputed organization.

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### Areas of Excellence:

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- Wide knowledge about landscape construction, structural design, and city planning
  - Familiarity with design and installation of landscape and hardscape
  - Amazing ability to execute frequent site inspections
  - Outstanding ability to perform resolution of problems
  - Superior communication skills
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### Professional Experience:

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Landscape Consultant

Gigabyte, Arverne, NY, August 2005 – Present

- Managed Contract Documents for fresh Landscape Maintenance Contracts.
- Imparted contract administration service.
- Coordinated and participated in periodic meetings.
- Scrutinized relevant contractor insurances.
- Checked sites on regular basis.
- Formulated monthly reports and minutes.

Landscape Consultant

Samsung, Inc., Arverne, NY, May 2000 – July 2005

- Outlined instructions to include calculations for sites omitted.
  - Maintained and reissued contract drawings.
  - Imparted financial information and formulated financial statements.
  - Annually assessed contract and outlined summary reports.
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### Education:

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Bachelor's Degree in Arts and Science

Loyola Marymount University, California, CA

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