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## Lead Accountant Resume

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### Job Objective

Seeking a Lead Accountant position to contribute my bookkeeping and office management skills to an organization offering opportunity for improvement.

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### Highlights of Qualifications:

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- Sound Knowledge and expertise in accounting principles, practices and procedures
  - In- Depth Knowledge of analytical methods, sampling and retrieval techniques
  - Strong Ability to synthesize all forms of data into clear, thoughtful, actionable deliverables
  - Excellent ability to summarize and analyze information for budgeting revenues and expenses
  - Ability to analyze causes of variances between actual and budgeted income and expenses
  - Excellent oral and written communication skills
  - Ability to identify, qualify and prioritize activities
  - Ability to work well with individuals at all levels, inside and outside the organization
  - Proficient in Microsoft Office – Excel, PowerPoint, Visio, Project and Microsoft Access
  - Excellent Analytical and Problem solving Skills
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### Professional Experience:

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Lead Accountant, August 2005 – Present  
Nemours, Poway, CA

- Prepared and analyzed consolidated balance sheet and equity reconciliation.
- Prepared goodwill and intangible reconciliation and analyzed acquisitions and divestitures.
- Supported with the preparation of the consolidated brokerage balance sheet and equity reconciliation.
- Evaluated discontinued operation balance sheet, intercompany reconciliation, and other related information and suggested modifications.
- Maintained the general ledger by gathering and posting entries; reviewing; and reconciling accounts.

Lead Accountant, May 2000 – July 2005  
LyondellBasell Industries, Poway, CA

- Resolved issues and processed improvement opportunities.
  - Acted as technical resource and business leader to the accounting team.
  - Encouraged customer satisfaction, quality and productivity within the team.
  - Maintained high ethical standards in financial reporting.
  - Reviewed account reconciliations for accuracy.
  - Managed proper accounting of domestic and foreign subsidiaries and joint ventures.
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### Education:

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MBA, Drexel University, Philadelphia, PA

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