
Lead Business Analyst Resume

Job Objective

Lead Business Analyst position where I can effectively utilize my skills and expertise.

Highlights of Qualifications:

- Sound knowledge of Project management
 - Strong influencing, conflict management and negotiation skills
 - Outstanding knowledge of SFS products and services
 - Ability to analyze needs and product requirements
 - Ability to overcome barriers to achieve results
 - Ability to apply technology solutions to client and market requests
 - Ability to communicate ideas in both technical and user-friendly language
 - Excellent oral and written communication skills
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Professional Experience:

Business Analyst

Morgan Stanley, Seattle, WA

August 2005 – Present

- Identified and documented business process re-engineering opportunities including current and future state process flows.
- Defined, developed and documented business requirements.
- Developed and followed change management standards and procedures.
- Worked efficiently with other developers and business analysts.
- Created, maintained and communicated IT development standards.
- Conducted and performed interviews and gathered workshops.

Business Analyst

Key Business Solutions, Inc., Seattle, WA

May 2000 – July 2005

- Developed and prepared System Requirement Specification (SRS) and Systems External Specifications.
 - Interfaced effectively with Business Stakeholders and IT Infrastructure teams.
 - Identified and estimated the cost of projects.
 - Provided expert guidance and direction to Business Analyst.
 - Documented requirements, and resolved complex system problems.
 - Identified system enhancements, documented business needs.
 - Worked actively with programmers and users to ensure accuracy of enhancements.
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Education:

Bachelor's degree in Business Administration

University of Chicago, Chicago, IL

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