
Lead Housekeeper Resume

Job Objective

To obtain a challenging post as Lead Housekeeper where I can demonstrate my skills and contribute towards the proper functioning of the organization.

Highlights of Qualifications:

- Exceptional experience in cleaning procedures and handling chemicals
 - Deep knowledge of supervising team of housekeepers
 - Huge knowledge of MSDS information for OSHA regulations
 - Remarkable ability to operate various cleaning equipments
 - Outstanding ability to coordinate with various team members
 - Ability to lift heavy weight for cleaning
 - Ability to provide excellent customer service
 - Familiarity with various computer applications
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Professional Experience:

Lead Housekeeper
Las Brisas Hotel Group, Maryland Heights, MO
August 2007 – Present

Responsibilities:

- Ensured compliance to all safety procedures for cleaning processes.
- Coordinated with customers and provided optimal level of customer services.
- Performed preventative maintenance on all cleaning equipments.
- Inspected areas and prepared progress reports for housekeeping activities.
- Provided training to all assistants on new equipment.
- Operated all kinds of cleaning equipment.
- Maintained knowledge of MSDS information as per OSHA regulations.
- Monitored inventory of supplies and replenished it as required.

Lead Housekeeper
Carlson Rezidor Hotel Group, Maryland Heights, MO
May 2004 – July 2007

Responsibilities:

- Maintained records of all tips received as per requirements.
 - Prepared strategies to clean up after any emergency situation.
 - Performed all activities in case of extreme weather as well.
 - Supervised working of housekeeping staff for all cleaning procedures.
 - Assisted to empty trash containers in designated area.
 - Performed routine maintenance of restrooms and office as per specifications.
 - Prepared reports for all maintenance activities in hotel.
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Education:

Associate Degree in Hotel Management
Faulkner State Community College, Bay Minette, AL

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