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## Lead Janitor Resume

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### Job Objective

Seeking a Lead Janitor position in a reputable company that permits me to utilize my skills and knowledge.

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### Highlights of Qualifications:

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- Hands-on experience in direction, supervision, and management of janitorial staff
  - Profound knowledge of all housekeeping and janitorial activities
  - Outstanding knowledge of departmental operations, company policies, and safety procedures
  - Proficient in operating hand and power cleaning equipments and PPE
  - Ability to speak with team members, management, and clients, politely
  - Ability to conduct training for staff members on departmental practices
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### Professional Experience:

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Lead Janitor  
CBSG, Inc., College Park, MD  
August 2012 – Present

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### Responsibilities:

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- Scheduled, delegated and lead the cleaning and polishing of all furniture, floors, and fixtures.
- Oversaw and assisted in collection and disposal of garbage by janitorial staff.
- Monitored and maintained the safety and security of company property.
- Detected and reported all workplace-related unsafe conditions and incidents, in a timely manner.
- Ordered and maintained the stock-level of all needed supplies and equipments.
- Implemented and adhered to all applicable safety rules and quality standards.

Lead Janitor  
PRIDE Industries, College Park, MD  
May 2009 – July 2012

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### Responsibilities:

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- Planned, assigned, and monitored the work done by janitorial workers.
  - Oversaw and assisted with sweeping of floors and vacuuming of all carpets of the assigned area.
  - Washed, mopped, disinfected, and restocked all assigned restrooms, properly.
  - Gathered sorted, and moved trash materials to designated disposal area.
  - Prepared and maintained accurate and timely incident reports and work-related records.
  - Interpreted and complied with governmental and corporate safety policies.
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### Education:

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High School Diploma  
Placer Union High School, Auburn, CA

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