

LEAD PHARMACY TECHNICIAN RESUME

Objective:

Secure a challenging position as a Lead Pharmacy Technician in a growing organization.

Summary of Skills:

- Sound knowledge of common medical terms and abbreviations
- Familiarity with standard concepts, practices, and procedures within pharmacy practices
- Ability to calculate transaction data accurately

Work Experience:

Lead Pharmacy Technician
MemorialCare Health System, Charlottesville, VA
August 2005 to till date

- Assisted supervisor in coordinating Pharmacy Clerical activities.
- Provided pharmacy technical assistance.
- Ensured proper services were provided patient and staff.
- Ensured suitable security and controls by supervising related functions.

Lead Pharmacy Technician
South Shore Hospital, Charlottesville, VA
May 2000 to July 2005

- Assisted in packaging of medications for delivery and in organizing pharmacy workload.
- Assisted in checking expiration of drugs and maintained files accurately.
- Verified accuracy in the documented information.
- Maintained and checked drug and medical supply inventory.
- Ordered and purchased pharmaceuticals and supplies.

Education:

Associate Degree in Biotechnology
University of Cincinnati, Cincinnati, OH

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