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## Lean Coordinator Resume

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### Job Objective

To obtain a Lean Coordinator position in a company that provides an open environment with many opportunities for continuous growth.

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### Work Experience:

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Lean Coordinator, May 2004 – Present  
Linsday, Springfield, MA

- Applied lean tools to drive improvement in, among other areas, safety and quality.
- Delivered and developed operating culture of all functions.
- Promoted lean tools and techniques through training and coaching of personnel.
- Recommended and implemented lean principles that improved the effectiveness of the facility.
- Supported continuous improvement initiatives under the supervision of Continuous Improvement Manager.
- Involved all associates and developed lean thinking throughout the organization so that waste is minimized and productivity improved.
- Implemented communication tools to foster the lean environment and improve a lean culture.

Lean Coordinator, March 2002 – April 2004  
Thomson,inc., Springfield, MA

- Developed and executed Lean plans.
  - Facilitated and managed Lean activities undertaken at plants, ensured on-time completion and reported results.
  - Explained Lean principles and proper use of Lean tools to employees.
  - Identified and coordinated lean improvement opportunities leading to improvements in on time delivery metrics while reducing costs and inventory.
  - Coordinated the implementation of results-focused Lean initiatives at site.
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### Summary of Qualifications:

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- Profound knowledge of participating in lean improvements events
  - Extensive knowledge of the principles and practices of operations improvement
  - In-depth knowledge of Six Sigma, Lean methods, office practices and procedures
  - Immense ability to prioritize work tasks, multi-task and maintain focus
  - Ability to effectively manage multiple projects
  - Excellent leadership, communication and negotiation skills
  - Ability to work with all levels of the organization
  - Strong communication skills
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### Education:

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Bachelor's Degree in Engineering, Central Pennsylvania College, Pennsylvania, PA

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