
Learning Officer Resume

Job Objective

Career minded Learning Officer with years of experience skills and the ability to work independently or as a team seeking position with well-established organization.

Summary of Qualifications:

- Wide experience in organizational development role
 - Outstanding experience in development and delivery of training programs
 - Exceptional knowledge of analysis, design, development, implementation, and evaluation
 - Outstanding negotiation, presentation and persuasion skills
 - Familiarity with technology platforms used in delivery of training and organizational development programs and initiatives
 - Excellent communication and interpersonal skills
 - Superior leadership, management and motivational skills
 - Ability to think advantageously and develop strategies
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Work Experience:

Learning Officer, August 2005 – Present
Sears, Roebuck and Co, Los Angeles, CA

- Assisted with the shaping and execution of development activities.
- Partnered with internal clients, HR development managers, HR business partners, external consultants.
- Coordinated and managed all day to day program activities.
- Provided any additional project management support to the Talent and Development team.
- Designed and developed effective learning activities.
- Reviewed and worked with colleagues to implement activities, with local customization.

Learning Officer, May 2000 – July 2005
Sears Holdings Corp., Los Angeles, CA

- Designed outcome-based evaluation processes to measure impact.
 - Made recommendations to the learning process.
 - Lead and managed company's quality programs, including the Distribution.
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Education:

Bachelor's Degree in Organizational Development, Maryville University, Saint Louis, MO

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