
Licensed Nursing Home Administrator Resume

Job Objective

Licensed Nursing Home Administrator seeking position in which to use my skills to their fullest to help improve the organization as a whole.

Highlights of Qualifications:

- Highly experience as Nursing Home Administrator
 - Huge knowledge of medicare and performance management
 - Deep knowledge of federal and state regulations
 - Familiarity with reimbursement regulations
 - Amazing ability to deal tactfully with personnel
 - Outstanding ability to interpret financial records
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Professional Experience:

Licensed Nursing Home Administrator
Retama Manor Nursing Center, Chicago, IL
November 2007 – Present

- Overseen and be completely responsible for the overall clinical and financial functioning of a skilled nursing facility.
- Directed the supervision of all department heads within the facility.
- Established overall budget and managed census of facility.
- Administered overall facility operations.
- Implemented regulations, policies and laws.

Licensed Nursing Home Administrator
Golden Living, Chicago, IL
December 2003 – October 2007

- Administered facility's programs and activities.
 - Aided department heads in use of departmental policies.
 - Evaluated implementation of plan of correction.
 - Established informal Dispute Resolution.
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Education:

Bachelor's Degree in Healthcare Administration
Mansfield University, Mansfield, PA

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