
Liquor Store Clerk Resume

Job Objective

To obtain a Liquor Store Clerk position that fully utilizes my experience and abilities.

Work Experience:

Liquor Store Clerk, May 2004 – Present
A&P Supermarkets, Sacramento, CA

- Received and ensured proper storage of deliveries.
- Managed stock replenishment.
- Ensured that appropriate levels of inventory for product lines are maintained and ordered.
- Maintained product quality and rotation.
- Delivered superior customer service while working with associates to promote sales.
- Maintained work area including sweeping.

Liquor Store Clerk, March 2002– April 2004
Ralphs, Sacramento, CA

- Assisted customers with their shopping selection upon request.
 - Managed to bag and carry out groceries for customers.
 - Performed price checks to verify prices.
 - Managed to remove and replace price tags and signs.
 - Performed cleaning duties throughout the store as assigned.
 - Obtained bags and paper towels and supplies to designated sources.
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Summary of Qualifications:

- Excellent ability to maintain inventory; track receipt, send and deliver liquor materials
 - Deep knowledge of applicable laws, rules, regulations, policies and procedures
 - Remarkable knowledge of principles and practices of purchasing goods and services
 - Great typing skill – 50 words per minute
 - Remarkable physical abilities to lift boxes up to 50 lbs
 - Excellent oral and written communications skills
 - Ability to ensure quality control inspection measures
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Education:

Associate Degree in Public Relations, Central Piedmont Community College, Charlotte, NC

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