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## Loan Auditor Resume

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### Job Objective

Seeking work as a Loan Auditor with company to advance my skills and career in this field.

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### Highlights of Qualifications:

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- Remarkable experience in loan audit and underwriting
  - Sound knowledge of mortgage industry and regulatory requirements
  - Deep understanding of loan repurchase and procedures
  - Familiarity with International Standards of the Professional Practice of Internal Auditing
  - Ability to expedite financial and accounting principles and practices
  - Great ability to work with imaged loan files
  - Proficiency in Microsoft Excel and Word applications
  - Excellent communication and organizational skills
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### Professional Experience:

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Loan Auditor, August 2005 – Present  
MetLife, Stockton, CA

- Conducted on-site reviews of personal, installment and mortgaged loans.
- Utilized credit and financial information to verify continuing credit-worthiness.
- Analyzed documentation for evidence of deficiencies, Fraud, or lack of compliance.
- Interacted with partners in credit and banking to review audit results.
- Ensured the quality of credits and accurate documentation.
- Ensured compliance of loans with internal credit policies and procedures and federal and state banking rules and regulations.

Loan Auditor, May 2000 – July 2005  
Community First Bank Loan Services, Stockton, CA

- Audited potential acquisitions especially the quality of the loan portfolio.
  - Reviewed credit exposures and the quality of assets and the risk parameters.
  - Reviewed held up loans for re-examination and recommended appropriate action.
  - Reported the results of loan reviews, including deficiencies and irregularities.
  - Recommended additional documentation or collateral to strengthen client's credit standing.
  - Provided corrective action plan for problematic loan situations.
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### Education:

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Bachelor's Degree in Finance, Black Hawk College, Moline, IL

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