
Loan Collector Resume

Job Objective

In search of Loan Collector position where I can utilize my extensive skills and knowledge.

Highlights of Qualifications:

- Outstanding experience in loan collection dues from all customers
 - Deep knowledge of small business loans and overdrafts
 - Huge knowledge of collection processes and regulations
 - Immense ability to maintain accuracy for all client accounts
 - Exceptional ability to resolve all data issues for customers
 - Ability to interpret loan information data
 - Ability to read and analyze various business correspondence and manuals
 - Ability to resolve all customer issues
 - Proficient with various computer applications
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Professional Experience:

Loan Collector
First Interstate Bank, San Francisco, CA
August 2007 – Present

Responsibilities:

- Assisted to resolve delinquent accounts for collection of due payments.
- Administered default accounts for late stage collections.
- Coordinated with customers to analyze financial situation.
- Developed collection strategies to reduce all business losses.
- Performed research on skip tracing system to locate customer.
- Gathered customer loan data and analyzed it.
- Designed default notices for state for loan processes.
- Ensured compliance to all banking guidelines and regulations.

Loan Collector
TCF Bank, San Francisco, CA
May 2004 – July 2007

Responsibilities:

- Coordinated with customers to establish reasons for nonpayment.
 - Managed computer system and updated all customer accounts.
 - Ensured compliance to collection guidelines.
 - Designed an efficient repayment schedule for customers and provided alternative solutions.
 - Performed collection according to Fair Debt Collections Practices Act.
 - Monitored all customer overdue accounts through automated systems.
 - Developed debt repayment plans for all customers.
 - Maintained records of all collection processes and financial status.
 - Updated all customer information such address changes or telephone number.
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Education:

Associate Degree in Business
Hudson County Community College, Jersey City, NJ

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