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# LOGISTICS ASSOCIATE RESUME

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## Objective:

To obtain a Logistics Associate position that fully utilizes my experience and abilities.

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## Summary Skills:

Possess Customs Broker License issued by the US Customs & Border Protection Agency  
Strong international logistics analysis and distribution experience  
Working knowledge of current GMP/GCP regulations  
Excellent knowledge of Microsoft Office suite  
Excellent communication skills – both verbal and written

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## Work Experience:

Logistics Associate  
Nexamp, Inc., Cotati, CA  
August 2005 to till date

- Supported international export and import compliance.
- Maintained import data in compliance with US Customs reporting requirements.
- Analyzed shipping lanes and volumes to optimize transportation carrier.
- Monitored, maintained and reconciled finished goods.
- Supported clinical product shipments from the distribution centers.
- Assisted in the resolution of logistics deviations.

Logistics Associate  
General Dynamics, Cotati, CA  
May 2000 to July 2005

- Performed daily interactions with both external and internal departmental contacts.
  - Assisted in accurately restocking specialty and code carts.
  - Documented on a charge slip so the floor can be charged for replacement.
  - Participated in daily shift change procedures.
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## Education:

Bachelor's Degree in Logistics  
Lincoln Memorial University, Tennessee, TN

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