
Management Trainee Resume

Job Objective

Actively seeking a position as Management Trainee with well-established company in which my educational background and special talents can enhance company growth.

Highlights of Qualifications:

- Profound knowledge about management issues
 - Self confident, initiative, proactive, ambitious, dynamic and high caliber
 - Strong interpersonal skills
 - Proficient with computer
 - Excellent written and oral communication skills
 - Strong ability to work independent and under pressure
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Professional Experience:

Management Trainee
Simwey Financial Group, Sacramento, CA
January 2009 – Present

- Acquired training and conducted duties in various management departments.
- Established performance goals and objectives.
- Analyzed performance growth with management.
- Received training in management department.

Management Trainee
Enterprise Holdings, Sacramento, CA
March 2004 – December 2008

- Liaised with channel partners.
 - Performed meetings with institutional partners.
 - Contributed in developing marketing campaigns.
 - Created awareness about services.
 - Assisted in managerial activities.
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Education:

Bachelor's Degree in Business Management
St. Andrews Presbyterian College, Laurinburg, NC

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