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## Manufacturing Cost Accountant Resume

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### Job Objective

To obtain a Manufacturing Cost Accountant position and to contribute to the success and reputation of the company.

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### Highlights of Qualifications:

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- Excellent knowledge of manufacturing cost processes, SAP and financial statements
  - Certified Public Accountant with experience in accounts standards preparation, budgeting, forecasting, and internal controls
  - Proven ability to synthesize complex data and information into meaningful outtakes
  - Superior interpersonal and written and oral communication skills
  - Ability to communicate cost and financial information across the business
  - Strong systems knowledge of database and spreadsheet applications
  - Proficient in Excel, Access, Power Point, and MS word, software programs
  - Excellent verbal and written communication skills
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### Professional Experience:

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Manufacturing Cost Accountant, August 2005 – Present  
Robert Half Finance & Accounting, Lynchburg, VA

- Compiled data to determine costs of business activities.
- Administered raw material purchases, inventory, and labor; analyzed data obtained and recorded results.
- Maintained a combination of cost accounting systems; prepared journal entries and reconciled ledger accounts.
- Allocated costs and prepared reports on labor, tools, reduction and other operating expenses.
- Analyzed changes in product design, raw materials, manufacturing methods, and services provided.
- Analyzed authentic manufacturing costs and prepared monthly report to compare regular costs to actual output costs.

Manufacturing Cost Accountant, May 2000 – July 2005  
Kelly Services, Lynchburg, VA

- Evaluated cost standards on newly created inventory items.
  - Updated the frozen standard cost file on an annual basis.
  - Performed root cause analysis, item master, bill of material, and labor routing audits to ensure standard cost accuracy and completeness.
  - Reviewed and analyzed all cost error and cost integrity reports.
  - Performed Labor Absorption analysis.
  - Administered margin analysis on sales shipments.
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### Education:

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Bachelor's Degree in Accounting, Oakland University, Rochester, MI

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