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# MATERIALS INSPECTOR RESUME

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## Summary:

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An accomplished and focused professional with demonstrated experience in equipment and devise processing for manufacturing products. Recognized for professionalism, positive mental attitude, commitment to excellence and demosntrated ability to communicate and working with senior management, associates and customers. Able to handle multiple projects and meet deadlines under pressure. Excellent interpersonal skills, able to communicate and collaborate effectively with co-workers at all levels.

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## Professional Experience:

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Senior Material Inspector January 2007 – Present  
JBC Style, Albany, NY

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## Responsibilities:

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Adjusted process or assembled equipment to meet standards.  
Inspected or tested procedures.  
Associate Materials Inspector May 2004 – December 2006  
Parsons Corporation, Richmond, KY

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## Education:

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Master of Science in Business Management  
Stanford University, CA, 1999  
Bachelor of Science in Business Administration Major in Management  
Stanford University, CA, 1997

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## Skills:

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- Driven and determined
- Good communication skills, both written and verbal
- A creative approach to new campaigns
- Good negotiating and interpersonal skills
- Strong organizational skills
- Commercial awareness, for pricing and analyzing data
- Good numeracy skills and a knowledge of statistics
- A high standard of computer literacy

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## Awards and Honors:

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Senior Member, MBA Association, 1999  
Dean's Lister, Stanford University, 1997

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